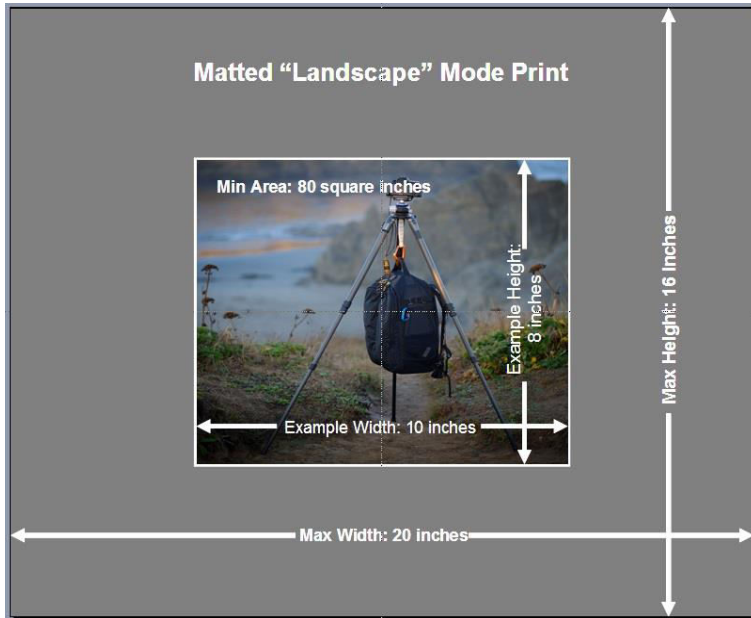


# PRINT SUBMISSIONS CHEAT SHEET

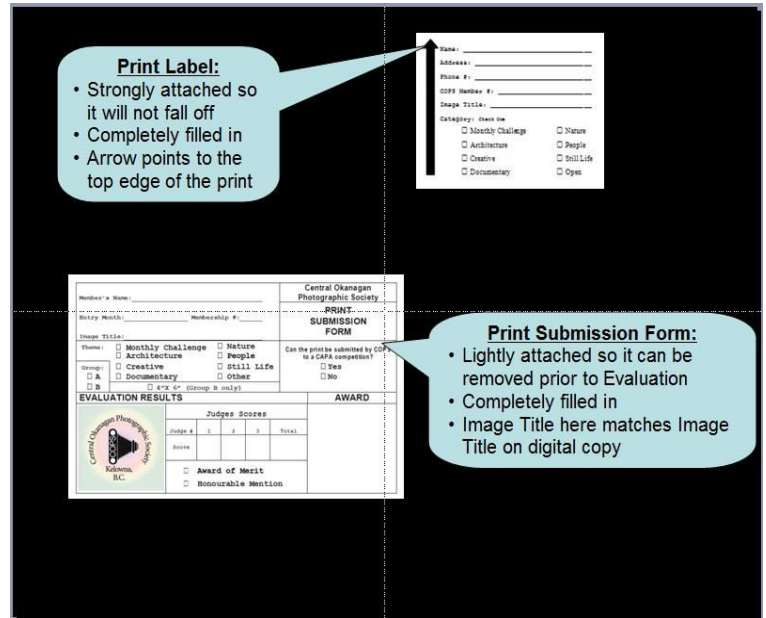
Once your image is printed and matted, the following describes how to prepare it for submission.

## "LANDSCAPE" ORIENTED IMAGES

### Front of Matted Image

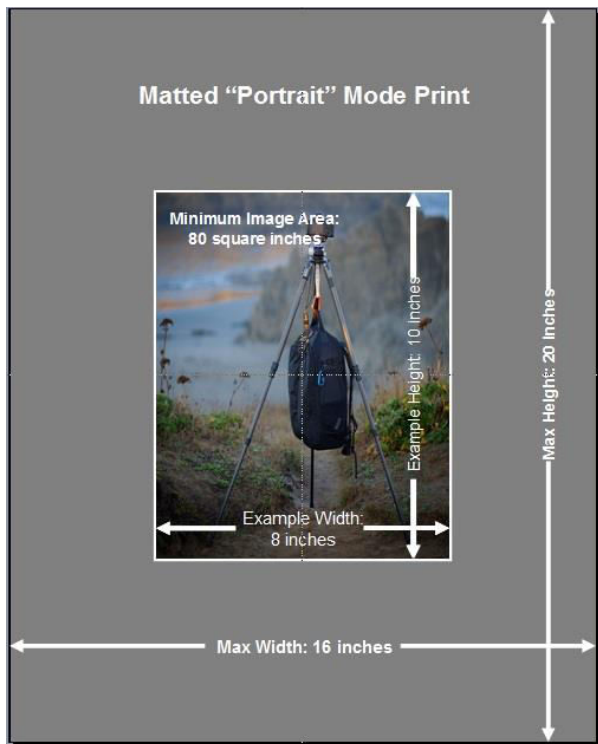


### Rear of Matted Image

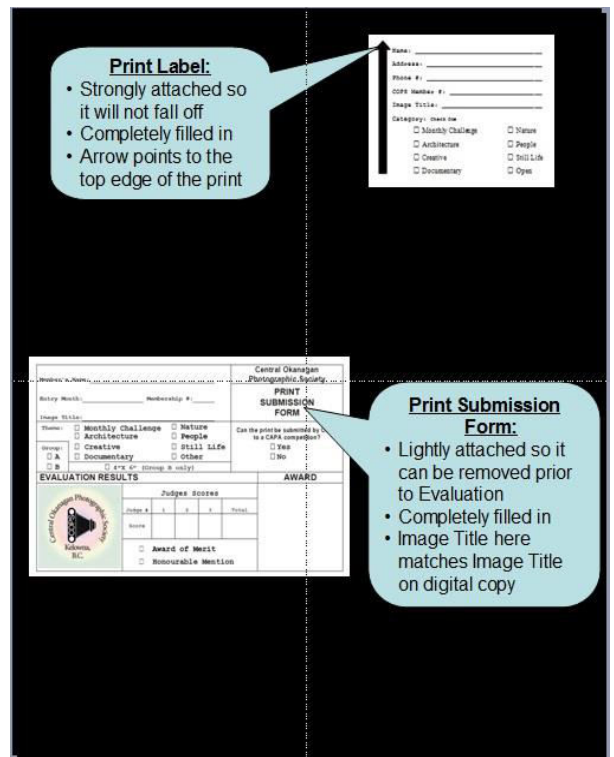


## "PORTRAIT" ORIENTED IMAGES

### Front of Matted Image



### Rear of Matted Image



## PRINT SUBMISSION DOCUMENTS

Click on the following documents to download a copy you can print.

[Print Label](#)

[Print Submission Form](#)

## IMAGE TITLE

When you fill out the Print Label and the Print Submission Form, and create the digital copy for submission, you must ensure that the image title is exactly the same in all three places.

If it is not, there is the possibility that your printed image may not be matched with your digital version, and it may not be properly judged.

## SUBMISSION DEADLINE

Once you have completed all the paperwork, there are two further steps to take.

The first is to deliver your finished print to the Print Coordinator by the deadline.

The second is to submit a digital copy of your submission, per the instructions found on the [Digital Submissions Cheat Sheet](#) page, by the deadline.

The deadline dates and Evaluation Night dates are provided on the [Image Submission General Information](#) page.

More detailed information can be found in the [COPS Image Evaluations Guide](#).

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